

Boy Scouts of America

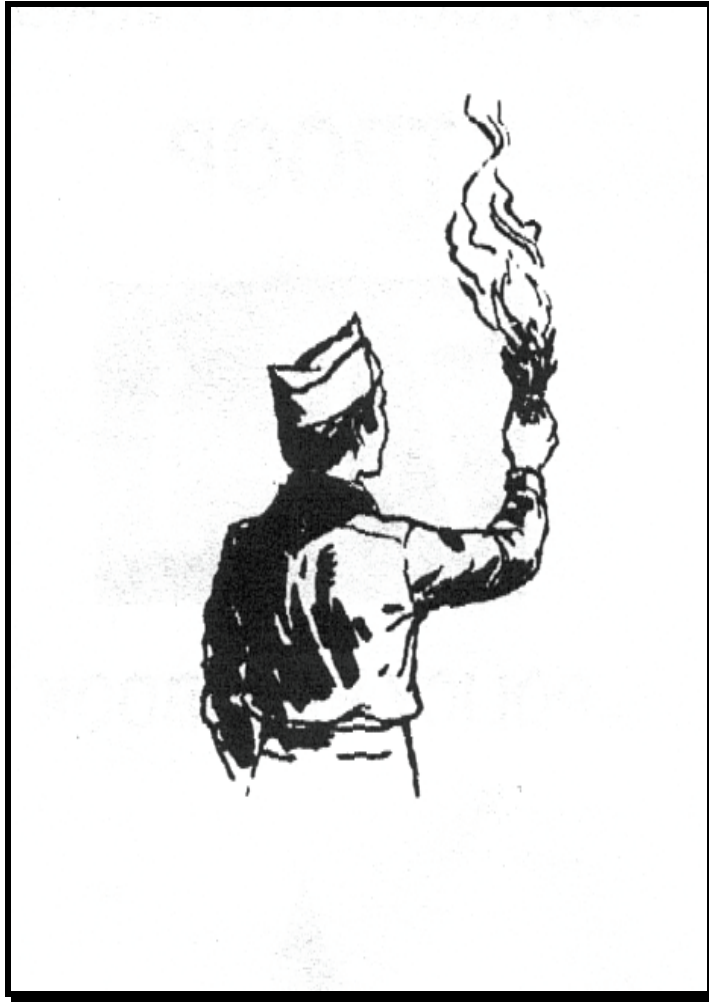
TROOP 701

POLICY HANDBOOK



Calvary Lutheran Church
6111 South Shelby Street
Indianapolis, Indiana 46227

Pathfinder District
Crossroads of America Council



Leading the way...

The Scoutmaster and the adult committee of Troop 701 are happy to have you as part of our troop. This booklet, while not complete, is intended to give you a good overview of the Boy Scout program as offered by Troop 701. Should you have any questions, please feel free to discuss them with the Scoutmaster and/or the Troop Committee at any time.

In order for our troop to succeed, it is necessary for the boys, their parents and the leaders to understand and commit themselves to it. With the cooperation, commitment and teamwork of everyone our Scouting program will have a definite and positive impact on these young men that will stay with them for their entire lives.

The following policies will be covered by this handbook:

- Troop 701 Mission Statement
- Troop 701 Uniform Policy
- Troop 701 Code of Conduct
- Troop 701 Disciplinary Actions
- Troop 701 Dues and Fees
- Scout Accounts
- Troop Finances

The troop will furnish you with our most current roster upon joining. Annually we publish a tentative activity calendar of Troop 701 events for your convenience. Please be sure to ask the Scoutmaster for a copy of the current calendar.

The purpose of the adult committee is to help the Scoutmaster implement the program that the Scouts have developed. We would very much like to have your participation. The committee meets once a month 12 months a year. The adult committee is also involved with the annual planning meeting held by the Scouts during the summer.

Thank you for your interest in your son's Scouting program and activities!

The Troop 701 Committee

Troop 701 Mission Statement

Troop 701 will provide a Boy Scouts of America program according to the following guidelines:

- All activities and conduct will be governed by the Scout Oath, the Scout Law and the Outdoor Code.
- All members, youth and adult, will be treated equally and with respect.
- Provide opportunity to advance each Scout's physical skills, leadership ability and moral code.
- Develop in each Scout a sense of duty and honor to God and Country, to others and to himself.
- Provide activities and outdoor programs that will allow for Boy Scout rank advancement relative to the effort put forth.
- Allow the youth members to make decisions about their program as a group.
- Recognize that trained adult leadership is essential to realize the full potential of each adult and Scout.

Troop 701 Uniform Policy

In accordance with BSA guidelines, either the BSA Field Uniform or the Activity Uniform is to be worn at all troop functions. The uniforms are defined as follows:

BSA Field Uniform shall be defined as:

Official BSA: Shirt, pants or shorts, belt, socks, neckerchief, and slide (full uniform). Blue jeans or non-BSA shorts and BSA bolo may be worn at the discretion of the Scoutmaster.

The BSA Field Uniform will be required at the following events:

All Boards of Review and Courts of Honor (Full uniform with Merit Badge sash)
Public appearances (Full uniform)
Service projects
Troop Meetings
Popcorn sales
All Summer Camp evening meals
Travel
Dinner
Religious service

Activity Uniform shall be defined as:

Troop T-shirt or other Scouting-related shirt.
Blue jeans or shorts, belt optional, hat optional.

The Activity Uniform will be worn during physical activity or at the discretion of the Scoutmaster.

Troop 701 Code of Conduct

We would expect all youth and adult members of Troop 701 to use the Scout Oath and Law to govern their actions at all times. BSA Code of Conduct policies and standards will be followed at all times by all adults involved in Scouting.

We also realize that specific inappropriate actions need to be addressed. These would include, but are not limited to:

- No physical or mental abuse of any Scout will be allowed. This will include any form of **hazing, harassment, or intimidation.**
- No derogatory remarks regarding race, ethnicity, gender, or social status will be allowed.
- No profanity or offensive language or gestures will be tolerated.
- Talking back to, disrespecting, and/or refusing to follow the orders of the Scoutmaster, Assistant Scoutmasters, or other adult leaders will not be tolerated.
- Each Scout is expected to control himself and not bother other persons or their belongings.
- Any intentional and/or careless damage to Troop 701 equipment or personal property of others will be reimbursed by the responsible person(s).

When camping through Sunday, attendance of Scout's Own service will be mandatory.

Failure to comply with the Troop 701 Code of Conduct may result in disciplinary action at the discretion of the Scoutmaster, according to the guidelines set forth in Troop 701 Disciplinary Actions.

Troop 701 Disciplinary Actions

Re-education is the primary tool to encourage a change in a Scout's inappropriate behavior. When these actions are ineffective, the following disciplinary actions may be taken:

- First warning: A conference between the Scoutmaster, the offending Scout, and a registered adult leader.
- Second warning: A conference between the Scoutmaster, the offending Scout, the Scout's responsible guardian, and a registered adult leader.
- Third warning: A conference between the Scoutmaster, the offending Scout, the Scout's responsible guardian, and a registered adult leader. A written warning with signatures of the Scout, his guardian and the Scoutmaster will be kept in the Scout's file, with a copy given to the Scout.

All Scoutmaster conferences given for first, second, and third warnings will be attended by another registered adult leader, who will document the meeting in a report to the Troop Committee Chair.

After receiving a written warning, the Scout has the right to file a written appeal on the incident within two weeks. This appeal will be reviewed and ruled on by the Troop Committee within two weeks after receiving the appeal, and the written warning will be either upheld or overturned accordingly.

Warnings will be issued by registered Scout Leaders only.

- Recommendation for Dismissal The Troop Committee will be advised of all circumstances by the Scoutmaster with a recommendation for dismissal from Troop 701.

Upon receiving a recommendation for dismissal, the Troop Committee will review the Scout's file and the documented reports of all Scoutmaster conference meetings. The Troop Committee will meet to vote and rule on the dismissal within two weeks.

If a parent or guardian of the Scout is a committee member, then the parent or guardian becomes a non-voting member for the duration of the appeal or dismissal process.

A Scout may choose to perform additional service time, above and beyond that required for advancement, in order to remove a warning from his record. The time, place, length and nature of the service will be chosen by the Scoutmaster. Six hours of service for each warning will be used as a guideline by the Scoutmaster.

At the discretion of the Scoutmaster, the severity of the Scout's action may necessitate enacting the action of the third warning or recommendation for dismissal without first passing through the first and second step.

Troop 701 Dues and Fees

The annual dues for Troop 701 are \$50.00, due on April 1st of each year. Rank advancement will not occur if dues are past due, unless otherwise approved by the Scoutmaster.

Joining fees for new Scouts are based on the date the Scout joins the troop, as follows:

January 1 – September 30:	\$50
October 1 – December 31	\$25

These joining fees include registration, Boys' Life Magazine, and insurance. The troop will also provide the Scout Handbook, Troop 701 Activity T-shirt, neckerchief & slide, and epaulets. Joining fees are effective until April 1st of the following year.

The first half of summer camp fees will be due on March 1st, the second half due on April 30th.

Scout Accounts

Past experience has shown that we get better response to our fundraisers if the Scouts can see something that benefits them. Profits from the annual popcorn fundraiser are shared on a percentage basis between the Scouts and the troop, as determined by the Troop Committee annually.

This money is kept in the troop checking account, with special records of each Scout's account money noted. This money remains the troop's money but may be used by the individual Scout in any way related to his Scouting activities, as long as his dues are current. Some of these ways might include: troop dues, summer camp fees, Camporee or troop camping fees, uniforms and camping/hiking equipment. All purchases must be pre-approved by the Scoutmaster.

Statements of the Scout's account will be issued to each Scout by the Troop Treasurer on a quarterly basis. A Scout may request a statement of his account at any time.

In the event a boy leaves the troop for any reason, the money in his account will be first used to pay back dues. The Scout will be sent a letter advising him that after 90 days, the remainder will be returned to the troop's general fund, unless the Scout requests a transfer of his funds to another troop within that 90-day period.

Troop Finances

Troop funds are raised through our annual popcorn sale and other fundraising activities as needed. These funds are used to purchase equipment, awards, and supplies. In addition, the troop will provide funds for other expenses, per the following guidelines:

The troop will provide reimbursement for 50% of the cost of basic adult leader training (training that registered adult leaders need to be considered trained for their positions in the troop).

Youth members will be reimbursed 50% of the cost of White Stag youth leader training. Reimbursement will be limited to 2 Scouts per year, and subject to approval by the Troop Committee.

The troop will provide \$50 for each Eagle Scout project, up to \$100 yearly.

Mileage reimbursement for adults driving Scouts to troop events will be based on current IRS guidelines for not-for-profit agencies (14¢ per mile as of this printing). Reimbursement for food purchased for campouts is \$10 per attendee (Scouts and adults). Registered adults will not be charged campout expenses.

It is the position of the Troop Committee that every Scout should have the opportunity to participate in all activities regardless of cost. Financial assistance for activities, dues, or uniforms is available for any Scout who requires it due to financial hardship.

Anyone having any questions regarding Scout accounts or troop finances should direct them to the Troop Committee Chair or Treasurer for clarification.

The Scout Oath

On my honor, I will do my best to do my duty to God and my country and to obey the Scout Law;
To help other people at all times;
To keep myself physically strong, mentally awake and morally straight.

The Scout Law

A Scout is Trustworthy, Loyal, Helpful, Friendly, Courteous, Kind, Obedient, Cheerful, Thrifty, Brave, Clean, and Reverent.

The Scout Motto

The Scout motto is **BE PREPARED**. A Scout prepares for whatever comes his way by learning all he can. He keeps himself strong, healthy and ready to meet the challenges of life.

The Scout Slogan

The Scout slogan is **DO A GOOD TURN DAILY**. Good turns are helpful acts of kindness done quietly, without boasting, and without expecting a reward or pay. Doing at least one good turn every day is a normal part of a Scout's life.

The Outdoor Code

As an American, I will do my best to be clean in my outdoor manners, be careful with fire, be considerate in the outdoors, and be conservation minded.



...to the summit!

Revised: 6/08